



West Prairie

FREE LUTHERAN CHURCH

2025 SERVICE HANDBOOK

Men's & Women's Ministry Groups



JOY is a ministry of West Prairie Free Lutheran Church dedicated to providing opportunities for spiritual growth, service and connection. If you are a woman of any age or season, and you would like to attend meetings or serve in any capacity within JOY,

we would LOVE to have you! Please contact any member of the Planning Committee to join in or to see what areas have a particular need.

JOY meets monthly (or as needed) to discuss the needs of the women of the church, organize service opportunities and plan special events geared toward the women of our church and surrounding area. All women are welcome to join the meetings.

Melissa Lynnes (Chair) · Heidi Larsen (Vice Chair/Altar Committee) · Sarah Sannes (Secretary) · Sarah Klockmann (Treasurer) · Brenna Berge (Special Events) · Allison Solseth · Debby Strand · Laura Murphy (Facility Supply Manager) · Kaylie Young (Decorating) · Jennifer Ness (Decorating)



Men of Faith is a West Prairie Free Lutheran Church ministry dedicated to providing opportunities for men of all ages.

MOF plans to meet monthly following a Men's Bible Study. All men are welcome.

MOF Mission Statement: To equip men, love the Lord, lead with integrity, share the gospel, and show Christ's love through fellowship and service.

MOF leadership board: Michael Lynnes, Ryan Patenaude, Kent Sannes, Keegan Murphy, Mark Larsen, Michael Klockmann, Caleb Holt and Andrew Berge.

Women's Bible Study

This year, we will be doing the study, *Seeing the Light of God in the Face of Christ*, a study of light from the book of John, written by Vicki Johnson.

From the author: "As we study together, we'll see that God is good, and His Light reveals the sin hiding in all of us. He alone offers us the blessed remedy His light brings for redemption from sin. Without His light, we are bound up in sin and the lies it produces - we remain residents forever in the domain of darkness. We see all of this in the face of Jesus Christ. God seeks to penetrate our lives with His true, pure Light through His Son, Jesus Christ. The stories and teachings of Jesus serve to illuminate the scriptural Truth from which we learn and live. "For God, who said, 'Light shall shine out of darkness,' is the One who has shone in our hearts to give the Light of the knowledge of the glory of God in the face of Christ." 2 Corinthians 4:6

Every lesson in this Bible study begins with a **Light Cue** verse. These are statements by or about Jesus, recorded throughout the gospel of John, which pertain to the Light of God.

Morning Bible Study
9:00 am – 2nd Thursday of the month
Debby Strand, facilitator

Evening Bible Study
7:00 pm – 3rd Monday of every month
Melissa Lynnes, facilitator

ALL women are welcome! Study books are provided. This is the type of study where you can join in once or come every month. Each lesson stands alone yet is knit beautifully together with the other 11 lessons.

Readers & Ushers

Sunday	Reader	Usher		Debby Strand	Murphy Family
1/5/2025	Bekki DuBord	Larsen Family	7/6/2025	Tammy Jones	Sam and Jan Vangsness
1/12/2025	Lynnes Sarah	Ron and Stacy Ness	7/13/2025	Jason DuBord	Lucas and Amanda Vangsness
1/19/2025	Sannes Solomon	Andrew and Brenna Berge	7/20/2025	Aaron Jostad	Rick and Ann Huether
1/26/2025	Patenaude Malena	Michael and Melissa Lynnes	7/27/2025	Solomon Patenaude	Larsen Family
2/2/2025	Dubovoy	Michael and Lynn Strand	8/3/2025	Malena Dubovoy	Andrew and Brenna Berge
2/9/2025	Jen Guzik Iris	Sam and Jan Vangsness	8/10/2025		
2/16/2025	Patenaude	Rick and Ann Huether	8/17/2025	Lucas Vangsness	Dennis and Tammy Jones
2/23/2025	KD Jostad	Gene and Sue Klockmann	8/24/2025	Debby Strand	Kommer Family
3/2/2025	Jared Ness	Murphy Family	8/31/2025	Keegan Murphy	Michael and Lynn Strand
3/9/2025	Kaylie Young	DuBord Family	9/7/2025	Caleb Holt	Michael and Sarah Klockmann
3/16/2025	Andrew	Richardson Family	9/14/2025	David Strand	David and Debby Strand
3/23/2025	Berge Isaac	Kommer Family	9/21/2025	Jared Ness	Richardson Family
3/30/2025	Klockmann	Michael and Sarah Klockmann	9/28/2025	Michael Strand	Ron and Stacy Ness
4/6/2025	Kent Sannes	Lucas and Amanda Vangsness	10/5/2025	Sarah Sannes	Kent Sannes and Caleb Holt
4/13/2025	Laura Murphy	Michael and Melissa Lynnes	10/12/2025	Melissa Lynnes	Sam and Jan Vangsness
4/20/2025	Lucas Vangsness	DuBord Family	10/19/2025	Mark Larsen	Gene and Sue Klockmann
4/27/2025	Lynn Strand	Ron and Stacy Ness	10/26/2025	Stephanie Patenaude	Lucas and Amanda Vangsness
5/4/2025	Mark Larsen	Kent Sannes and Caleb Holt	11/2/2025	Pam Guiles	Jared and Jennifer Ness
5/11/2025	Michael Strand	David and Debby Strand	11/9/2025	Brenna Berge	Michael and Melissa Lynnes
5/18/2025	Jan Vangsness	Rick and Ann Huether	11/16/2025	Lynn Strand	David and Debby Strand
5/25/2025	Rylan Ness	Jared and Jennifer Ness	11/23/2025	Tammy Jones	Murphy Family
6/1/2025	Ron Ness	Dennis and Tammy Jones	11/30/2025	Heidi Larsen	Dennis and Tammy Jones
6/8/2025	David Strand	Kent Sannes and Caleb Holt	12/7/2025	Michael Lynnes	Michael and Sarah Klockmann
6/15/2025	Pam Guiles Sam	Gene and Sue Klockmann	12/14/2025	Thorvald Patenaude	Michael and Lynn Strand
6/22/2025	Vangsness Shawnette	Richardson Family	12/21/2025	Kaylie Young	Andrew and Brenna Berge
6/29/2025	Kommer	Ron and Stacy Ness	12/28/2025		

Service Groups

If you would like to be added to a service group, please talk with a member of the JOY Planning Committee. Pot Blessings are typically held the first Sunday of the month, once a month, though some months the week changes. Watch the bulletin or email for those changes.

Group One

(Set up & serve pot blessing every **ODD** month.)

Melissa Lynnes (Co-Chair) - (701) 361-8739

Allison Solseth (Co-Chair) - (701) 645-9071

Connie Andvik - (701) 580-2831

Brenna Berge - (701) 370-3306

Malena Dubovoy - (701) 809-8712

Bekki DuBord - (701) 426-7826

Tammy Jones - (701) 429-7155

Sarah Klockmann - (701) 730-4894

Sue Klockmann - (701) 820-0251

Jill Klose - (701) 793-6654

Shawnette Kommer - (701) 238-1042

Heidi Larsen - (701) 729-5599

Group Two

(Set up & serve pot blessing every **EVEN** month.)

Laura Murphy (Co-Chair) - (701) 200-5554

Debby Strand (Co-Chair) - (701) 219-4381

Ann Huether - (701) 730-6300

Stephanie Patenaude - (614) 359-7445

Nina Richardson - (701) 680-5713

Sarah Sannes - (701) 520-3452

Pam Scherer - (701) 526-3325

Viola Schrader - (701) 238-1237

Jan Vangsness - (701) 367-3028

Marie Woodbury - (701) 840-7513

Rebecca Woodbury - (701) 640-8955

Paula Woodbury - (701) 640-8798

Funeral Service Group

The Funeral Service Group serves mainly at funerals and possibly other special events, if needed. If your name is not included in the list, and you are willing to serve, please feel free to participate in serving.

Melissa Lynnes (Chair)

Ann Huether

KD Jostad

Sue Klockmann

Shawnette Kommer

Heidi Larsen

Stacy Ness

Jen Ness

Nina Richardson

Viola Schrader

Debby Strand

Jan Vangsness

Rebecca Woodbury

Paula Woodbury

Marie Woodbury

Funeral Serving:

Winter: Hotdish, sandwiches
and bars

Afternoon: salad, sandwiches
and bars

Summer: salad, sandwiches and
bars

Altar Committee

Altar Committee Chair: Heidi Larsen

Monthly tasks for the assigned person will be to:

1. **Fill Candles** They can be filled any day but must be filled by 10:15am each Sunday (other special services, as needed: Lent, Christmas Eve).

2. **Change Altar Cloth** to the appropriate color, as needed.

3. **Prepare Communion** on the first Sunday of the month (and other special services, as needed).
Clean up Communion after church.

If you are unable to complete your tasks, please reach out to the Chair or another Committee Member.

Additional monthly tasks will be handled by the Altar Chair.

Month	Assigned	Altar Cloth Color
January	Tammy Jones 701-429-7155	5 - White 12 - White 19 - Green 26 - Green
February	Melissa Lynnes 701-361-8739	2 - Green 9 - Green 16 - Green 23 - Green
March Lenten Services: (additional candle filling on Wed) Also: Order Palm Branches for SS Order Easter Lilies	Shawnette Kommer 701-238-1042	2 - White 5 - Ash Wednesday Purple 9 - Purple 16 - Purple 23 - Purple 30 - Purple
April Lenten Services? (additional candle filling on Wed)	Heidi Larsen 701-729-5599	6 - Purple 13 Purple Palm Sun Good Friday - Bare 20 - White (Easter) 27 - White
May Also: Order Confirmation Flowers	Sarah/Kent Sannes 701-520-3452	4 - White 11 - White 18 - White 25 - White
June	Ann Huether	1 - White 8- Red (Pentecost) 15- White 22- Green 29- Green

July	Tammy Jones	6- Green 13- Green 20- Green 27- Green
August	Shawnette Kommer	3- Green 10- Green 17- Green 24- Green 31 - Green
September	Melissa Lynnes	7- Green 14- Green 21- Green 28- Green
October	Paula Woodbury	5- Green 12- Green 19- Green 26 -Red Reformation
November Also: Set up Advent Wreath	Sarah/Kent Sannes	2 - White 9- Green 16 - Green 23 - White 30 - Blue
December Fill candles for Christmas Eve	Heidi Larsen	7 - Blue 14 - Blue 21 - Blue 24 -White (Christmas) 28 - White

If it is an 'Emergency' and none of the ladies listed here are available to prepare communion, please reach out to Debby Strand (701-219-4381) or Jan Vangsness (701-367-3028). If all else fails, contact Pastor Ryan to let him know.

Other Altar Committee Tasks & Instructions

Filling Candles: The candles need to be filled prior to EVERY SERVICE. There is a small bottle and large jug of paraffin in the little room off of the altar. Refill the small bottle from the large pump jug. Paper towels are also there in case of spills or overfilling. Candles can be filled after church for the next Sunday if that is more convenient for you. However, please know that the brass candle tops are very hot for a while after being lit for church, making them difficult to handle safely and easily. If paraffin is running low, please contact the Altar Chair.

Communion: The communion supplies are located in the basement kitchen in the cabinet under the knife block and paper towel holder. Please fill the inner three circles of the two trays. There may be grape juice in the fridge. Check there first when filling. Fill the tray with communion wafers and take everything to the altar before services begin. Unwrap and place 3 Gluten Free wafers in a muffin liner and place it on the tray as well. Keep the GF wafers separate from the rest in storage as well.

I have placed emergency back-up supplies in the side room if we are very full and need to prepare more once communion has begun. The only thing that may be needed is grape juice from the kitchen. When services are complete, take everything back downstairs and clean as necessary and put everything away, placing leftover wafers in a zip-lock bag and any unused and open grape juice in the fridge. If supplies are running low, please contact the Altar Chair.

Altar Clothes: The alternate colors are hanging in the closet in the nursery/play room at the back of the sanctuary. Please wash hands before handling the linens for the altar. Remove everything from the altar and then remove the rod from the altar cloth. Use the communion rail to hang things temporarily. Switch the rod to the new color and replace everything on the altar. Don't forget the small one on the pulpit. There is a metal bar to keep it in place that needs to be removed. Cover and hang the unused cloths back in the closet.

Baptismal Supplies: Certificates, Sponsor Certificates and cloth napkins. Also, Jesus Storybook Bibles and the Names of Jesus/ABC book. There is a supply of everything that should last a while. When supplies run low, coordinate with Pastor Ryan to replenish everything through Ambassador Publications.

Palm Branches: Palm branches for Palm Sunday should be ordered from Sweet Stems a couple of weeks in advance. Alternately, you can call Osgood Hornbacher's and order them a week in advance in bundles of 25. Please check with the Sunday School for student numbers.

Easter Lilies: The Altar Chair will coordinate the sign-up and purchase of Easter Lilies in Memory/Honor of loved ones. An announcement in the Bulletin several weeks prior to Easter Sunday and a sign-up sheet will be provided. Whoever purchases Lilies are free to take them home following Easter Services. Any proceeds from the memorials will be used for Altar Committee supplies or other needs, as deemed by the JOY Committee.

Confirmation Flowers: Red carnations with white bows are usually ordered for all confirmands plus the Pastor for Confirmation Sunday. Jessica Haugen with Sweet Stems (218-791-4321) in Davenport is our provider of choice, but any flower shop in Fargo should be able to take care of this.

Advent Candles: The Advent wreath should be set up on the first Sunday of Advent (When thaltar cloths turn to Blue). Candles have been purchased for several years to come and are located in the cabinet in the side room.

Care Committee

The Care Committee at West Prairie exists to minister to members during the many different seasons of life. Whether it be providing meals during a time of distress or celebration, cards to let each other know that we are praying alongside of them, or showers to bless first time parents. If you'd like to serve in this capacity or aware of a way that we could minister to one of our members, please contact Stephanie Patenaude 614.359.7445.

Cleaning Schedule

January: Todd, Rebecca, Tim & Marie Woodbury

August: Murphy

February: Ness, Ness, and Young

September: Dennis & Tammy Jones & Paula Woodbury

March: Sannes

October: Debby and Michael & Lynn Strand

April: Dubord and Aaron & KD Jostad

November: Lucas & Amanda Vangsness and Stephanie Patenaude

May: Ness, Ness, and Young

December: Murphy

June: Dubovoy

July: Berge

Spring Cleaning: Saturday, April 26, 8AM

Fall Cleaning: Saturday, October 4, 8AM

Thank you to everyone who has volunteered to serve our congregation by cleaning the church. If you have any questions regarding what needs to be done or where to find the supplies (or if we are out of supplies), please contact Laura Murphy, Facility Supply Manager (701) 200-5554 or Melissa Lynnes (701) 361-8739.

Weekly Cleaning Checklist

(This list can also be found on the downstairs kitchen refrigerator.)

Clean Bathrooms

- wipe down sinks
- clean mirrors
- clean toilets
- remove trash and replace liners
- sweep/vacuum floor
- replenish paper products: t.p., towels, tissues, soap

Clean Kitchen/Basement & East Fellowship Hall/Pastor's Office

- wipe counters/tables
- wash & put away cups/empty & rinse coffee carafes
- check refrigerator and discard expired items
- sweep/vacuum floors – especially entry rugs as needed
- spot mop spills
- remove trash and replace liners
- replenish paper towels and hand soap

Lobby and Narthex

- vacuum as needed
- pick up nursery room
- remove trash and replace liners

Sanctuary and Balcony

- remove trash from pews and hymnal racks
- straighten hymnals in the racks and bibles on pews
- dust window sills
- vacuum as needed

Monthly

- vacuum entire facility
- mop all floors
- clean glass on east entrance door and side window

Sunday School

Andrew Berge currently serves as the education chair for West Prairie Free Lutheran Church. Laura Murphy is our Sunday School Superintendent. She'll be the one welcoming your child every Sunday at 9:15 a.m. in the sanctuary to start the morning. Teachers will go through "The Story for Children" A Storybook Bible curriculum. With this curriculum, all of the kids will learn the same Bible lesson on Sunday mornings. Each class will have an age-appropriate guide/activity. The curriculum takes them through the Bible starting at creation and ending with Revelation.

Preschool and Kindergarteners are taught by Sarah Sannes (701-520-3452) & Shawnette Kommer (701-238-1042).

1st and 2nd graders are taught by Laura Murphy (701-200-5554).

3rd and 4th graders are taught by Stephanie Patenaude (614-359-7445).

5th graders are taught by Allie Solseth (701-645-9071).

6th graders are taught by Mike Klockmann (701-730-4144).

Mark Larsen (701-552-3305) and Andrew Berge are substitute teachers.

We have a great group of volunteers that are ready to teach your kids about God's word and the salvation we have in Jesus. Please reach out to Andrew or Laura if you have any questions, comments, or concerns.

The kids will tentatively be singing special music numbers on the 2nd Sunday of most months of 2025. Currently planning for 1/26, 2/9, 3/9, 4/13, 5/11, 10/12, and 11/9. These are subject to change.

Wednesdays Out West (WOW)

K-6 graders are invited to church for another opportunity of Bible teaching at WOW from 5:45-6:45 p.m. on Wednesdays. We will have a snack, scripture memory, a Bible lesson, and a game/craft! Younger kiddos are welcome if their parents stay with them throughout the time.

Mowing Schedule

The mowing schedule was determined by people who identified they would like to mow in the 2025 serving survey. Thank you to those of you who are willing to serve in this capacity! Please reach out to Kent with any issues and questions.

- **Goal:** Mow once per week.
- **Schedule:** The schedule is very flexible. Please feel free to switch and swap as needed. Please let Kent know if you are unable to make it during an assigned week.
- **Details:** The lawnmower and trimmer are located in the shed. There is a gas tank in the shed. If you notice it is getting empty, please let Kent know.
- **Contact with Questions:** Kent Sannes (218) 280-1043

May – Kent as needed

June

29 th – 5 th	Mark Larsen
8 th – 14 th	Andrew Berge
15 th – 21 st	KD Jostad
22 nd – 28 th	Shawnette Kommer

July

29 th – 5 th	Kent Sannes
6 th – 12 th	Jennifer Ness
13 th – 19 th	Aaron Jostad
20 th – 26 th	Michael Klockmann

August

27 th – 2 nd	Andrew Berge
3 rd – 9 th	Keegan Murphy
10 th – 16 th	Lucas Vangsness
17 th – 23 rd	KD Jostad
24 th – 30 th	Shawnette Kommer

September

31 st – 6 th	Jennifer Ness
7 th – 13 th	Mark Larsen
14 th – 20 th	Aaron Jostad
21 st – 27 th	Michael Klockmann

October – Kent Sannes as needed

THANK YOU FOR SERVING

Serve the LORD with gladness; come before him with joyful song. Psalm 100:2